



## Joint Local Safety Committee



### 3. Records



- c. Each committee will have appropriate worker/union representation based on the work areas that the committee is responsible for.
- d. At least two worker/union representatives will be elected or appointed by their respective union. In the event that the union is unable to appoint a member to the committee, OHSE or management will solicit union members to voluntarily join the committee.
- e. At least two employer representatives will be appointed by management.

#### **7. Co-Chairs**

- a. The committee will elect co-Chairs from its membership.
- b. The worker representatives shall select a co-Chair.
- c. The employer representatives shall select a co-Chair.
- d. The co-Chairs shall:
  - i. Control the meetings
  - ii. Ensure the maintenance of an unbiased viewpoint
  - iii. Arrange the agendas
  - iv.



Health and safety issues or concerns are the responsibility of the department supervisor or management to resolve. If issues remain unresolved, the local safety committee can assist by reviewing the issue and making a recommendation.

OHSE will communicate regularly with LSC's and provide advice, assistance and resources.

#### 10. Recommendations to the Employer

Any written recommendation that the local safety committee makes to the employer with a written request for response must be in the form of a letter to the employer.

a.